

TIMETABLE FOR SMESTOW ACADEMY INDEPENDENT ADMISSION APPEALS FOR YEAR 7 - SEPTEMBER 2024 ENTRY

APPEAL APPLICATION

Appeal applications should be made in writing to the Clerk to the Appeals Panel at Smestow Academy or by telephoning the school on 01902 539500. Please ask for an Admission Appeals form. You must give written reasons for your appeal.

Once an appeal has been lodged, appellants will receive at least 10 working days' notice of their appeal hearing date (although appellants can waive their right to this).

If you would like to submit additional evidence prior to the appeal hearing, you should ensure that this is submitted to the Appeals Clerk at least 7 working days prior to the appeal hearing. Decision letters will be sent within 5 working days following the hearing.

ADMISSION APPEALS FOR CHILDREN DUE TO START SECONDARY SCHOOL IN SEPTEMBER 2024

National Offer Day (Secondary) – Friday 1st March 2024 **Deadline for Lodging Appeals** – 3pm on 14th April 2024

Appeals received by 14th April 2024 will be heard on 10th June 2024. These dates are subject to change.

Appeals received after 12th April 2024 (late appeals) will be heard in July 2024, only where practicable, or within 30 school days of the appeal being lodged (whichever is later), where practicable.

Please note it may not be possible to hear late appeals before the start of the new school year in September 2024. Appeals are not heard during school holidays.

Mid-Year Admissions

If your child has been refused a place at one of your preferred schools outside the normal round of admissions (i.e. at any other time than as above), you may appeal. Your appeal, where possible, will be heard within 30 working days of being lodged. Mid-Year appeal applications should be made in writing to the Clerk to the Appeals Panel at Smestow Academy or by telephoning the school on 01902 539500. Please ask for an Admission Appeals form.



