

6<sup>th</sup> November 2023



**Smestow Academy**  
www.smestowacademy.co.uk

Dear Parent/Carer

### **Year 12 Work Experience (15<sup>th</sup>-19<sup>th</sup> July 2024)**

Smestow Academy are offering our Year 12 students the opportunity to experience the world of work in a one-week placement in July 2024. The aim of the experience is to inspire students' exploration of different careers, expand their networks and open their eyes to exciting opportunities.

The Gatsby Foundation 'Good Career Guidance' Report states that good career guidance is critical if young people are to raise their aspirations and capitalise on the opportunities available to them. Gatsby Benchmark 5 states "Every pupil should have multiple opportunities to learn from employers about work, employment and the skills that are valued in the workplace. This can be through a range of enrichment activities including visiting speakers, mentoring and enterprise schemes."

There are some amazing benefits of work experience and we hope the placement will enable your child to:

- Gain insight into the skills required for the particular job
- Increase their awareness of their own skills and strengths
- Increase their motivation to do well in school
- Gain useful experience for their CV
- Appreciate the skills needed to succeed in a job

Some specific requirements to note for pupils taking work experience are:

- Pupils must only work during the day time (not before 7am or after 7pm)
- Pupils must have a 30-minute break for any shift lasting more than 4.5 hours
- Pupils must not work for more than 8 hours a day

Placements should not be 'high risk' (no factories, industrial sites or alcoholic sales) and we will also require a copy of the company insurance. If students are unable to secure a placement, they will be required to participate in an online work experience programme which will be shared in the Spring Term.

We ask that you complete the proforma attached and also the medical consent form with any updates that need to be provided.

Please note that all placements are subject to continued good behaviour and regular attendance. Additionally, the signed form from yourself agrees that the school reserves the right to send your child home at your expense if your child jeopardizes their own safety, the safety of others or the good name of the school.



Smestow Academy  
Windmill Crescent  
Castlecroft  
Wolverhampton  
WV3 8HU  
West Midlands



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Smestow Academy

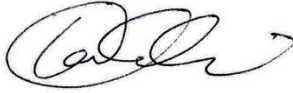
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If you have any questions, or should your child need support in securing a placement, please do not hesitate to contact Miss Evans (Careers Lead) at school on 01902 539500.

Thank you for this exciting opportunity for our Year 12 students.

Yours faithfully



**Mr I Chamberlain**  
**Headteacher**



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